



## DIONE

Instructions for submitting a dissertation at the  
Institutional Repository of the University of  
Piraeus

ELiDOC Systems & Services

July 2024

## Contents

1. Login to the system.....	3
2. Submit a new item in the system .....	5
3. Fill in the submission form .....	8
4. Review of dissertation .....	19
5. Completion of the submission .....	22

# Deposit of dissertation in the Institutional Repository

This guide presents in detail the process of submitting a Bachelor, Master or Doctoral dissertation to Dione Institutional Repository of the University of Piraeus.

**Please ensure that you can connect in to the e-mail address supplied by the University of Piraeus before beginning the online submission.**

Your academic e-mail account has this format: [academic\\_id@unipi.gr](mailto:academic_id@unipi.gr). You may access it through webmail at <http://webmail.unipi.gr> following these [Instructions](#) (you must complete all the instructions).

**Your academic email is the only way to communicate with the electronic application Dione, the Secretariat of your Department and the Library's staff.**

Please contact the Secretariat of your Department and seek **the issuing of a Personal Note** if you do not know your academic email account or your credentials.

**ATTENTION: If you haven't activated your academic email, don't submit your dissertation!**

**In this case, you will not be notified in case of a problem during the submission process and you will not receive the proof email of the submission of your dissertation.**

Please contact the Network Management Center of University of Piraeus through email at [noc@unipi.gr](mailto:noc@unipi.gr) if you are having trouble connecting to your academic email.

After connecting to Dione for the first time, go to **Account > Profile** and validate the contact email address that it was automatically put in the system.

## 1. Login to the system

1. Open a browser such as Mozilla Firefox, Chrome, Safari, and Opera and enter the address: <http://dione.lib.unipi.gr>.
2. When you enter the correct address, the first page of the application is displayed:



3. Select the language in which you want the page to run (Greek - English) and connect to the application (option "**Login**").
4. After clicking on the option "Login", the following screen appears in which you select the connection through the "**CAS Authentication (Central Authentication Service, University of Piraeus)**".

## Choose a Login Method

Log in via:

- CAS Authentication (Central Authentication Service, University of Piraeus)
- Password Authentication



You are automatically transferred to the website of the Central Certification Service of the University of Piraeus and you enter your academic credentials (username and password).



## Central Authentication Service

Welcome to the Central Authentication Service for users!  
Sign in to affiliated services by giving your credentials only once.

Sign in to continue

Username

Password

Login

[Password Management Service](#)

[Frequent questions](#)



5. After the successful entry of the identification data, you are transferred to the home page of the Institutional Repository:

## Communities in Dione

Select a community to browse its collections.

Διατριβές  
Dissertations

Ηλεκτρονικές εκδόσεις  
Electronic publications

## Current submissions

### Αμοιβαία κεφάλαια αντιστάθμισης κινδύνου με έμφαση στις αναπτυσσόμενες χώρες

Σελλούντος, Ηλίας (Πανεπιστήμιο Πειραιώς, 2021-12-03)

Τα Hedge Funds εμφανίστηκαν στην Αμερικανική αγορά πριν από 70 χρόνια και μέχρι και σήμερα διαχειρίζονται ένα τεράστιο όγκο κεφαλαίων. Ο στόχος τους είναι η αντιστάθμιση κινδύνου και η κερδοφορία εφαρμόζοντας μια σειρά ...

### Σύγχρονες καταναλωτικές συνήθειες και καινοτόμα προϊόντα

Μαραγκάκη, Σωτηρία (Πανεπιστήμιο Πειραιώς, 2021-12-07)

Η παρούσα πτυχιακή εργασία εκπονήθηκε στα πλαίσια της απόκτησης μεταπτυχιακού τίτλου του Προγράμματος Μεταπτυχιακών Σπουδών στην Διοίκηση Επιχειρήσεων για Στελέχη του Τμήματος Οργάνωσης και Διοίκησης επιχειρήσεων του ...

### Ειδικά ζητήματα πολιτιστικού τουρισμού, με έμφαση στο ρόλο των μουσείων, αρχαιολογικών και άλλων μνημείων της Αθήνας, στη διαμόρφωση του τουριστικού της προφίλ

Κατσάρδης, Γεώργιος (Πανεπιστήμιο Πειραιώς, 2021-12-27)

### Βιώσιμη διαχείριση απορριμμάτων και κυκλική οικονομία: ενέργεια από δευτερογενή καύσιμα

Σαϊσιάνος, Δημήτριος (Πανεπιστήμιο Πειραιώς, 2021-12-22)

Master Thesis (12116)

Doctoral Thesis (433)

Article (373)

Bibliographical bulletin (95)

Old digitized material (36)

Bachelor Dissertation (33)

### Date Issued

2020 - 2022 (1436)

2010 - 2019 (8060)

2000 - 2009 (3480)

1990 - 1999 (64)

1980 - 1989 (20)

1970 - 1979 (7)

1960 - 1969 (10)

1950 - 1959 (6)

1934 - 1939 (1)

### Department

Σχολή Οικονομικών,  
Επιχειρηματικών και Διεθνών  
Σπουδών. Τμήμα Οργάνωσης και  
Διοίκησης Επιχειρήσεων (1470)

The following is the information displayed on this screen:

### Communities in Dione

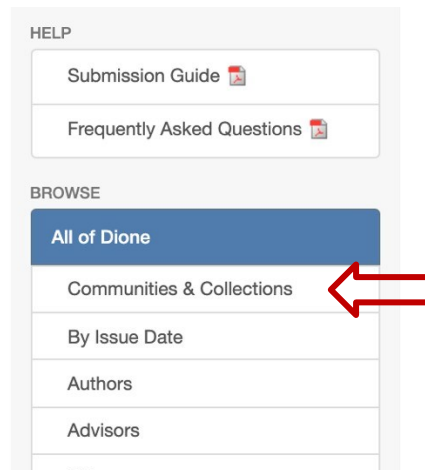
They refer to the general categories into which the material has been categorized based on its kind. A postgraduate thesis, for example, is part of the **Dissertations community**, but a journal article is part of the **Electronic publications community**.

### Current submissions

The titles of the most recently registered entries in the application are displayed.

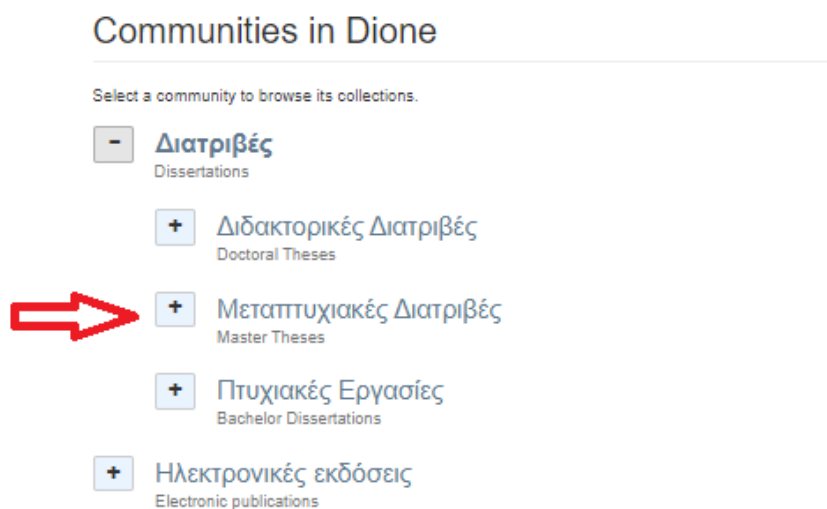
## 2. Submit a new item in the system

To submit your dissertation into the system, go to the **Communities & Collections** option from the sidebar.

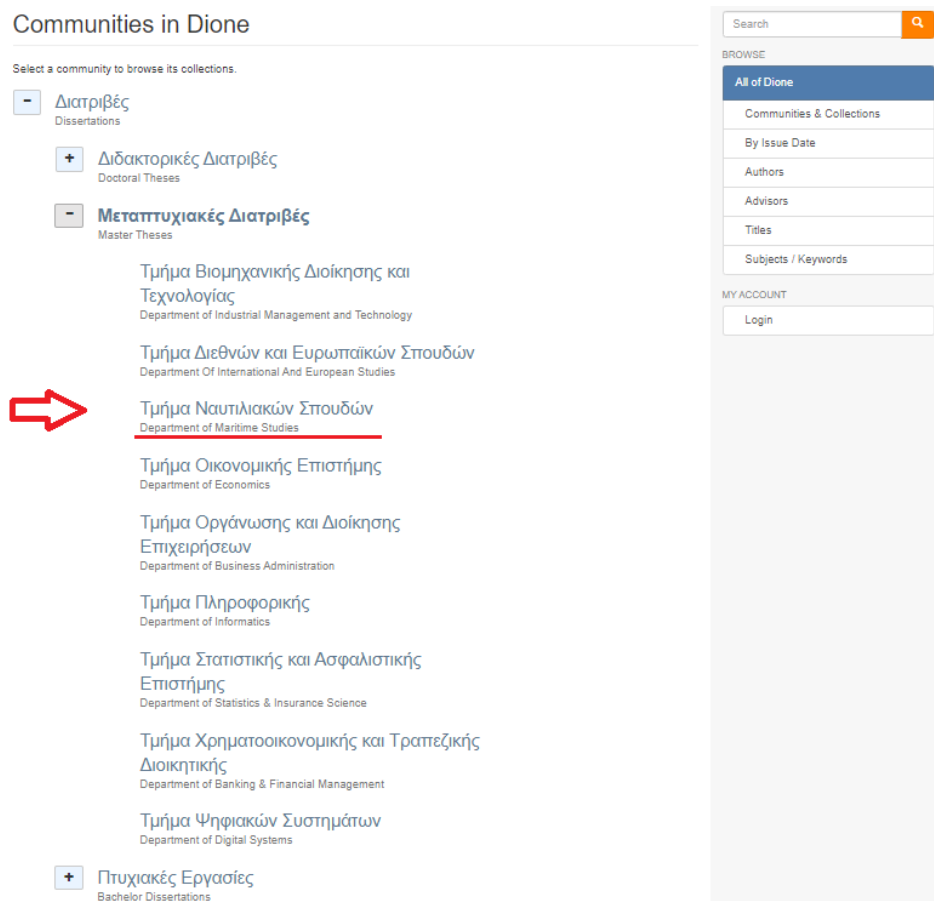


This page displays the repository communities.

In order to be able to navigate to the contents of each community you must develop it by clicking the "+" symbol on the left. For example, if you select the Dissertations community, it will bring us the following page:



A list of the sub-communities contained in the community is displayed, depending on the type of dissertation now, while the third and last stage of the hierarchy is the Department, i.e., the collection, in which the records of the Repository are inserted.



The Dissertations community has **9 sub-communities**. If the dissertation you want to import has been prepared in the Department of Maritime Studies, then you click on Department of Maritime Studies. After activating your command, the following page appears:

## Τμήμα Ναυτιλιακών Σπουδών

### BROWSE BY

By Issue Date Authors Advisors Titles Subjects / Keywords

Search within this collection:

Submit a new item to this collection



### Recent Submissions

#### Key determinant factors in oil price markets

Οικονομοπούλου, Ελένη; Οικονομοπούλου, Eleni (Πανεπιστήμιο Πειραιώς, 2021-12)

Ο καθορισμός της τιμής του πετρελαίου αποτελεί ένα σύνθετο ζήτημα στη ναυτιλιακή αγορά. Είναι μια πολυπαραγοντική διαδικασία, κατά την οποία εμπλέκονται διάφοροι παίκτες και καθοριστικά γεγονότα, όχι απαραίτητα ίδια σε ...

#### The audit process in the shipping industry

Ilirpoulos, Filirpro (Πανεπιστήμιο Πειραιώς, 2021)

#### The use of gas chromatographic analytical methods for the determination of pollutants in the marine

After you click on **Submit a New Item to this collection** you see the first page of submitting a new item:

### Item submission

Describe Describe Upload Review CC License License Complete

#### Describe Item

Author: \*

Last name, e.g. Smith

First name(s) + "Jr", e.g. Donald Jr

Add

Enter the name (s) of the author (s) of this dissertation.

Title: \*

Enter the title of the dissertation.

Alternative Title:

Enter the alternative title of the dissertation.

Supervisor:

Last name, e.g. Smith

First name(s) + "Jr", e.g. Donald Jr

Add

Enter the name (s) of the supervisor (s) of the dissertation.

### 3. Fill in the submission form

Assume you want to submit in the Institutional Repository a master thesis of the Department of Maritime Studies.

#### 1st Page - Describe Item

Once you have selected the correct Community, Sub-community and Collection, you are on the 1st Submission Page. The information that you will be asked to fill in on Page 1 is the following:

#### 1) Author

You enter the name of the author of the dissertation. In the first field you enter the surname and in the second field the name of the student.

Author: \*

Last name, e.g. *Smith*

First name(s) + "Jr", e.g. *Donald Jr*

Enter the name (s) of the author (s) of this dissertation.



To add more authors select **Add**.

Author: \*

Last name, e.g. *Smith*

First name(s) + "Jr", e.g. *Donald Jr*

Enter the name (s) of the author (s) of this dissertation.

☐ Smith, Donald



In case you want to remove a name, **tick the square** next to it and click **Remove**.

## 2) Title

Enter the title of the dissertation.

Title: \*

Social and political dimensions of the Green Paper on Maritime Policy for the EU

Enter the title of the dissertation.

## 3) Alternative Title

Fill this field only if the title of the dissertation is given in another language.

Alternative Title:

Enter the alternative title of the dissertation.

## 4) Supervisor

Enter the name of the supervisor.

Supervisor:

Last name, e.g. *Smith*

First name(s) + "Jr", e.g. *Donald Jr*

Smith

Donald

Add

Enter the name (s) of the supervisor (s) of the dissertation.

To add more supervisors select **Add**.

Supervisor:

Last name, e.g. *Smith*

First name(s) + "Jr", e.g. *Donald Jr*

Add

Enter the name (s) of the supervisor (s) of the dissertation.

☐ Smith, Donald

Remove



In case you want to remove a name, **tick the square** next to it and click **Remove**.

## 5) Date of issue

Enter the year, the month and the day of submission of the dissertation. The **year** is considered mandatory information and must always be completed. The other two subfields are optional.

Date of issue: \*

Year	Month	Day
<input type="text" value="2022"/>	<input type="text" value="▼"/>	<input type="text"/>

Please provide the date that the dissertation was published. If you don't know the month or day, you can skip them.

The month's pick is selected from a list.

Month

✓

January

February

March

April

May

June

July

August

September

October

November

December

Supervisory Committee

## 6) Date of presentation

We enter the year, month and day of presentation of your dissertation to the examination committee. Please enter the **year**, **month** and **day**.

Date of presentation: \*

Year	Month	Day
<input type="text" value="2022"/>	<input type="text" value="January ▼"/>	<input type="text" value="6"/>

Please fill in the presentation date of the dissertation. Please enter the year, month and day.

The month's pick is selected from a list.

**Month**

- ✓
- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

## 7) Language

Enter the main language of the text. Choose a selection from the list.

Greek  
English  
French  
(Other)  
✓ Not exist

Select the language of dissertation.

## 8) Number of pages

Enter the total number of pages of the dissertation.

**Number of pages:**

89

Add

Fill in the number of pages of the dissertation.

After filling in the fields on the first screen, click **“Next”**.

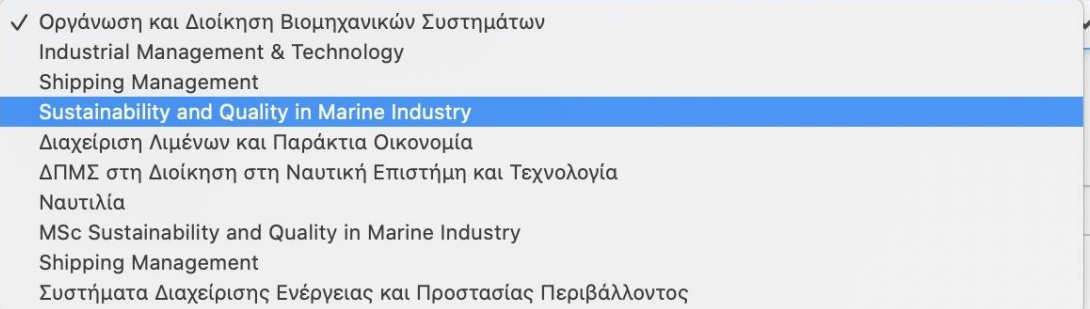
## **2nd Page - Describe Item**

The information on page **2** that has to be filled in is as follows:

### **9) Postgraduate/Doctoral program title**

Select from the list the title of the postgraduate program.

**Postgraduate/Doctoral program title: \***



- ✓ Οργάνωση και Διοίκηση Βιομηχανικών Συστημάτων
- Industrial Management & Technology
- Shipping Management
- Sustainability and Quality in Marine Industry**
- Διαχείριση Λιμένων και Παράκτια Οικονομία
- ΔΠΜΣ στη Διοίκηση στη Ναυτική Επιστήμη και Τεχνολογία
- Ναυτιλία
- MSc Sustainability and Quality in Marine Industry
- Shipping Management
- Συστήματα Διαχείρισης Ενέργειας και Προστασίας Περιβάλλοντος

The above list will show only the titles of the postgraduate programs in the department (collection) you selected at the beginning of the registration.

### **10) Collaborating institution**

You fill in this field only in the case the Postgraduate Program you are attending is prepared in collaboration with another institution, apart from the University of Piraeus.

**Collaborating institution:**

Fill in, in case your dissertation was done in partnership with another institution.

## 11) Keywords

Enter the right keywords. Keywords are terms that can be used in a search to locate a dissertation. You can enter as many keywords as you want with the help of **Add**.

**Keywords: \***

maritime policy

Add

Enter the right keyword (s) that best describe what your work entails. To add additional keywords, press the "Add" key.

☐ ocean strategies

Remove



## 12) Abstract in English

In this field you enter the summary of your dissertation.

**Abstract in English:**

The EU Green Paper on Maritime Policy is the European response to the new generation of ocean strategies based on science, technology and innovation aimed at new objectives, such as the strengthening of security and access to new resources. The European character of the proposal is found in the presence of social, cultural and historical elements, what is called the "European vision". The viability of a European vision of the oceans and the idea of maritime empire as an extension of the current concept of empire within the general

Enter the summary of the dissertation in English.

## 13) Note

Fill in this field in case you have some information in your dissertation which cannot be included in any of the other fields.

**Note:**

Enter any note or comment.

After filling in the fields on the second screen, click **"Next"**.

### 3rd Page – Upload

On the **3rd Page** of the submission form you upload the file of the dissertation.

The dissertation's file should be **in PDF format**, with the file name following the format:

**Surname\_academic\_id.pdf**

e.g. Donald\_3852.pdf

Click on the button and select the file you want to upload to the Institutional Repository.  
When the name of the file you selected appears next to the button, you give a brief description of the contents of the digital file, e.g. Master Thesis or Doctoral Thesis.

Describe

Describe

Upload

Review

CC License

License

Complete

### Upload File(s)

**File: \***

Browse...

No file selected.

Please enter the full path of the file on your computer corresponding to your item. If you click "Browse...", a new window will allow you to select the file from your computer.

**File Description:**

Master thesis

Please, provide a brief description of the file, for example "Master Thesis", or "Doctoral Thesis".

Upload file & add another

When the file is uploaded, its name will appear at the bottom of this page.

### Files Uploaded

Primary	File	Size	Description	Format	
<input type="radio"/>	<input type="checkbox"/> Donald_3852.pdf	49074 bytes	Master Thesis	application/pdf (Supported)	<div>Edit</div>
File checksum: MD5:93d0ab62abd1a08dd62f42cc4d911e55					
<div>Remove selected files</div>					

**Note:** You have the ability to upload additional files, if necessary, by selecting the next file with Browse and clicking again "Upload file & add another".

We also have the ability to remove the file by clicking the box next to the file name and then clicking to "Remove selected files".

### Files Uploaded

Primary	File	Size	Description	Format	
<input type="radio"/>	<input type="checkbox"/> Donald_3852.pdf	49074 bytes	Master Thesis	application/pdf (Supported)	<a href="#">Edit</a>

File checksum: MD5:93d0ab62abd1a08dd62f42cc4d911e55

[Remove selected files](#)

When you complete the upload of the file, select "Next" to complete the submission.

### 4th Page - Review Submission

This page displays all of the recording data that you have entered into the application thus far, as well as the option to manage and correct any field.

#### Item submission

[Describe](#) [Describe](#) [Upload](#) [Review](#) [CC License](#) [License](#) [Complete](#)

#### Review Submission

##### Describe Item

**Author:** Smith, Donald

**Title:** Social and political dimensions of the Green Paper on Maritime Policy for the EU

**Supervisor:** Smith, Donald

**Date of issue:** 2022

**Date of presentation:** 2022-01-06

**Language:** English

**Number of pages:** 89

[Correct one of these](#)

##### Describe Item

**Postgraduate/Doctoral program title:** Sustainability and Quality in Marine Industry

**Keywords:** Maritime Policy

**Keywords:** ocean strategies

**Abstract in English:** The EU Green Paper on Maritime Policy is the European response to the new generation of ocean strategies based on science, technology and innovation aimed at new objectives, such as the strengthening of security and access to new resources. The European character of the proposal is found in the presence of social, cultural and historical elements, what is called the "European vision". The viability of a European vision of the oceans and the idea of maritime empire as an extension of the current concept of empire within the general context of emerging ocean strategies are the elements offered up for debate on this European Union initiative.

[Correct one of these](#)

##### Upload File(s)

Donald\_3852.pdf - Adobe PDF (Known)

[Correct one of these](#)

Each square corresponds to each page you filled in before.

For example, if you want to correct something in the Abstract field, select “**Correct one of these**”.


**Describe Item**

**Postgraduate/Doctoral program title:** Sustainability and Quality in Marine Industry

**Keywords:** Maritime Policy

**Keywords:** ocean strategies

**Abstract in English:** The EU Green Paper on Maritime Policy is the European response to the new generation of ocean strategies based on science, technology and innovation aimed at new objectives, such as the strengthening of security and access to new resources. The European character of the proposal is found in the presence of social, cultural and historical elements, what is called the “European vision”. The viability of a European vision of the oceans and the idea of maritime empire as an extension of the current concept of empire within the general context of emerging ocean strategies are the elements offered up for debate on this European Union initiative.

Correct one of these 

Clicking on this button displays Page 2 of the system, in which you enter the abstract. After making the necessary correction, click “Next” to move on to the pages again.

### 5th Page - CC License

On this page, you provide the necessary personal licensing regarding the options you provide to readers of your dissertation. The selection is made through a list. The license you choose is Creative Commons.

Information about Creative Commons licenses can be found [here](#).

## Item submission

Describe Describe Upload Review CC License License Complete

### License Your Work

If you wish, you may add a Creative Commons License to your item. **Creative Commons licenses govern what people who read your work may then do with it.**

License Type:

✓ Select or modify your license ... ✓

Creative Commons

No Creative Commons License

< Previous Save & Exit Next >

After selecting the license, you have to answer two questions regarding the exploitation of the dissertation for commercial purposes and the license to modify it.

Άδεια:

Creative Commons

▼

Πρέπει να πατήσετε Επόμενο για να αποθηκεύσετε τις αλλαγές σας.

Να επιτρέπονται εμπορικές χρήσεις του έργου σας; ⓘ

☐ Yes

☒ No

Θα επιτρέψετε τροποποιήσεις στο έργο σας; ⓘ

☐ Yes

☐ ShareAlike

☒ No

The first question indicates that you allow third parties to copy, distribute, and transmit your work without your permission for commercial purposes.

The second question implies that you only allow unaltered copies of your work to be reproduced, distributed, and transmitted, not derivative works based on it.

To provide the strictest and most limited usage policy, the Library suggests that you select "No" to both questions:

Next >

### **6<sup>th</sup> page - Distribution License**

In 6th page you provide permission to the Library of the University of Piraeus to publish your dissertation in digital form in the Institutional Repository. You also agree that the dissertation you submit is intellectual property of yours. To give this permission, tick the box next to "I Grant the License" and press the "Complete submission" button.

## Item submission

Describe Describe Upload Review CC License License Complete

### Distribution License

**There is one last step:** In order for Dione to reproduce, translate and distribute your submission worldwide, you must agree to the following terms.

Grant the standard distribution license by selecting 'I Grant the License'; and then click 'Complete Submission'.

I, the undersigned, declare that:

1. I am the author and owner of the copyright to this dissertation. 2. As part of the completion of my studies, I submit my dissertation to the University of Piraeus Library in electronic form (pdf, doc, etc.). 3. I give permission to the University of Piraeus Library to include it in its electronic collection and to make its material available for study and teaching in the Institutional Repository Dione: <https://dione.lib.unipi.gr>. 4. The distribution of content is subject to the rules of open or unrestricted access as set forth in the Creative Commons licenses.

The declarant

If you have questions regarding this license please contact the system administrators.

**Distribution license:**

☐ Grant the License

< Previous Save & Exit Complete submission



After the submission is completed, the following page appears informing you that the submission has been completed.

## Submission complete

Your submission will now go through the review process for this collection. You will receive e-mail notification as soon as your submission has joined the collection, or if there is a problem with your submission. You may also check on the status of your submission by visiting your submissions page.

[Go to the Submissions page](#)

[Submit another item](#)

At this point, the process of submitting your dissertation is completed but **has not yet been published** as it is pending:

1. From the Secretariat of your Department
2. From Library's staff

## 4. Review of dissertation

I. Dione automatically sends an email to the Secretariat of your Department at the review's initial stage. After doing the appropriate checks, the Secretariat's personnel will either pass your dissertation to the review's second stage or reject it.

If your dissertation is rejected, you will receive an email to your academic email account (the one connected with the username and password you used to log in to the Institutional Repository) indicating what needs to be corrected before moving on to the next phase.

From: [lib-repository@webmail.unipi.gr](mailto:lib-repository@webmail.unipi.gr)

Subject: Dione, University of Piraeus: Your submission has been rejected

Message: You submitted a thesis with title: Social and political dimensions of the Green Paper on Maritime Policy for the EU.

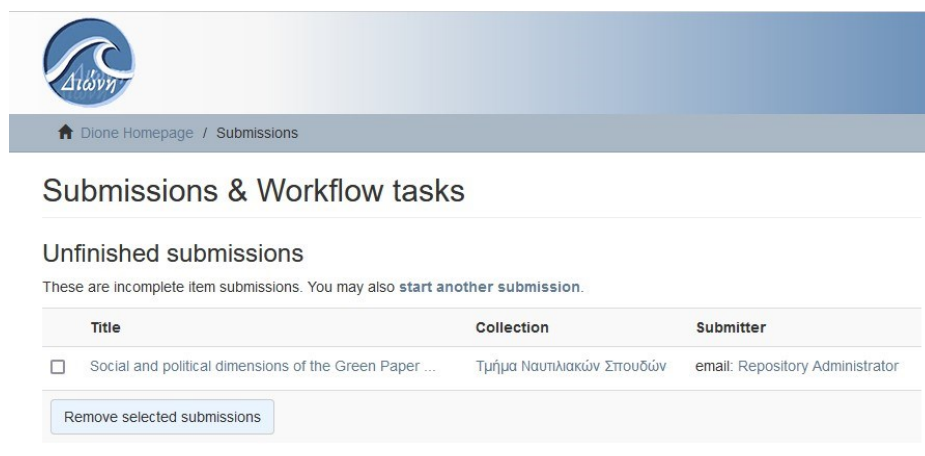
To the collection: Department of Maritime Studies


Your submission has been rejected by the Secretariat of the Department of Maritime Studies with the following explanation: *The title of the dissertation is incorrect.*

Your submission has not been deleted. You can access it and resubmit it from your "My Account" page: <http://dione.lib.unipi.gr/xmlui/mydspace>

Dione - University of Piraeus Library

If you click the above hyperlink listed in the email and enter your academic credentials, you will be taken to the page "**Submissions & Workflow tasks**".



 Dione Homepage / Submissions

### Submissions & Workflow tasks

#### Unfinished submissions

These are incomplete item submissions. You may also [start another submission](#).

Title	Collection	Submitter
<input type="checkbox"/> Social and political dimensions of the Green Paper ...	Τμήμα Ναυτιλιακών Σπουδών	email: Repository Administrator

[Remove selected submissions](#)

Your dissertation is displayed as «unfinished». If you click on the title, you will be taken to the following page. Here, you select the "**Resume**" button and after correcting the mistakes pointed out to you by the staff of the secretariat, you complete the submission of the work, which passes to the 2nd stage of review, by the Library's staff.

## Social and political dimensions of the Green Paper on Maritime Policy for the EU

No Thumbnail

Master Thesis

Author  
Smith, Donald

Date  
2022

Advisor  
Smith, Donald

View/Open

Master Thesis (47.92Kb)

Keywords  
Maritime Policy ; ocean strategies

The EU Green Paper on Maritime Policy is the European response to the new generation of ocean strategies based on science, technology and innovation aimed at new objectives, such as the strengthening of security and access to new resources. The European character of the proposal is found in the presence of social, cultural and historical elements, what is called the "European vision". The viability of a European vision of the oceans and the idea of maritime empire as an extension of the current concept of empire within the general context of emerging ocean strategies are the elements offered up for debate on this European Union initiative.

Postgraduate Studies Programme  
Βιωσιμότητα και Ποιότητα στη Θαλάσσια Βιομηχανία

Department  
Σχολή Ναυτιλίας και Βιομηχανίας, Τμήμα Ναυτιλιακών Σπουδών

Number of pages  
89

Language  
English

Show full item record

Resume Cancel

## II. The Library's staff is in charge of the second stage of review.

If your dissertation is rejected, you will receive an email to your academic email account with a list of the problems that need to be corrected in order to finish your dissertation registration successfully.

From: [lib-repository@webmail.unipi.gr](mailto:lib-repository@webmail.unipi.gr)

Subject: Dione, University of Piraeus: Your submission has been rejected

Message: You have submitted the thesis entitled: Social and political dimensions of the Green Paper on Maritime Policy for the EU.

In the collection: Department of Maritime Studies

Your submission has been rejected by the University of Piraeus Library (angie@unipi.gr) with the following *explanation*:

*You have entered an incorrect number of work pages. Please correct this price and resubmit your work.*

Your entry has not been deleted and is accessible to make the necessary changes and resubmit it from the "Submissions" page in the "My Account" menu:  
<http://dione.lib.unipi.gr/xmlui/mydspace>

Dione - University of Piraeus Library

If you click the above hyperlink and enter your academic credentials, you will be taken to the page " **Submissions & Workflow tasks** ", where as in the first stage of review, you must make the changes indicated to you and resubmit your dissertation. The Library will be automatically updated again to review your dissertation.

## 5. Completion of the submission

If the Library's staff find no issues during the inspection, your dissertation is published in the Institutional Repository.

Simultaneously, you receive an email in your academic email account that not only certifies the completion of the submission procedure, but also provides you with a direct online access to it.

From: lib-repository@webmail.unipi.gr

Subject: Dione: Your submission has been approved and added to the Institutional Repository

Message: You submitted the dissertation entitled: Social and political dimensions of the Green Paper on Maritime Policy for the EU.

In the collection: Department of Maritime Studies

Your submission was approved by the Secretariat of your Department and the Library of the University of Piraeus and has been published in the Dione Institutional Repository, with the following unique and fixed ID:

<https://dione.lib.unipi.gr/xmlui/handle/unipi/xxx>

Please, use this identifier when referring to your dissertation.

To complete the submission process, please print this email and submit it to your Department Secretariat.

The contents of the repository are accessible to the public for educational and research purposes.

Dione - University of Piraeus Library

**To complete the process, you will need to print the email, you received, and submit it to your Department Secretariat or to forward it online.**